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| **PERSONAL INFORMATION 個人資訊** | | | | | | | | | | | | | | | | | | | | |
| Chinese Name  中文姓名 | |  | | | Position Applied  應徵職缺 | | | | |  | | | | | | | | | | |
| Passport Name  護照英文名 | |  | | | Gender  性別 | | | | |  | | | |  | | | | | | |
| English Prefer Name  英文名/別名 | |  | | | Nationality  國籍 | | | | |  | | | |
| Date of Birth  西元年/月/日 | |  | | | Current Age  年齡 | | | | |  | | | |
| Marital Status  婚姻状况 | |  | | | Height  身高(cm) | | | | |  | | | |
| Expected Salary  期望薪資 | |  | | | Weight  體重(kg) | | | | |  | | | |
| **CONTACT INFORMATION 聯絡方式** | | | | | | | | | | | | | | | | | | | | |
| Mobile Phone  手機號碼 | |  | | | | | | | Home Number  家用電話 | | |  | | | | | | | | |
| Email Address  電子信箱 | |  | | | | | | | | | | | | | | | | | | |
| Address  通訊地址 | |  | | | | | | | | | | | | | | | | | | |
| Skype ID  視訊帳號 | |  | | | | | | | LINE ID  方便即時聯繫 | | |  | | | | | | | | |
| **EDUCATION QUALIFICATIONS 教育程度** | | | | | | | | | | | | | | | | | | | | |
| Name of School or Institution  學校名稱 | | | | Department name / Degree  科系名稱/學位 | | | | | | | | | | | From  mm/yyyy | | | To  mm/yyyy | | |
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| **LANGUAGE ABILITY 1-10 Point(10 is Best) 外語能力 1-10 (10為最高)** | | | | | | | | | | | | | | | | | | | | |
| Language / Score | | | Listening | | | | Speaking | | | | Reading | | | | | Writing | | | | |
| 普通話 Chinese | | |  | | | |  | | | |  | | | | |  | | | | |
| 粵語Cantonese | | |  | | | |  | | | |  | | | | |  | | | | |
| 英語 English | | |  | | | |  | | | |  | | | | |  | | | | |
| 其他other | | |  | | | |  | | | |  | | | | |  | | | | |
| **OTHER INFORMATION 其他資料** | | | | | | | | | | | | | | | | | | | |
| Earliest date available if offered appointment  最快可以工作的日期 | | | | | | 西元 年 月 日 | | | | | | | | | | | | | |
| **WORKING EXPERIENCE (Please fill in chronological order) 工作經歷（請按時間順序填寫）** | | | | | | | | | | | | | | | | | | | |
| Company  公司名稱 | | | | Position  職位 | | | | | | Location  工作地點 | | | From  西元年/月/日 | | | | To  西元年/月/日 | | |
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| Job duty工作內容  (請詳細條列出) | | | |  | | | | | | | | | | | | | | | |
| Company  公司名稱 | | | | Position  職位 | | | | | | Location  工作地點 | | | From  西元年/月/日 | | | | To  西元年/月/日 | | |
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| Job duty工作內容  (請詳細條列出) | | | |  | | | | | | | | | | | | | | | |
| Company  公司名稱 | | | | Position  職位 | | | | | | Location  工作地點 | | | From  西元年/月/日 | | | | To  西元年/月/日 | | |
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| Job duty工作內容  (請詳細條列出) | | | |  | | | | | | | | | | | | | | | |
| **Photos照片4張:**  **(半身/全身需至少各2張、要獨照、正面看鏡頭、請勿合照)**  **女生照片請勿過於素顏，至少需淡妝為佳。不論男女請勿放置戴墨鏡之照片** | | | | | | | | | | | | | | | | | |
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